

# Patoka Community Unit School District #100

## Board of Education Regular Monthly Meeting Minutes

January 18, 2024 - 6:00 PM

Location: High School Library

Minutes recorded by: Kimberley Hassell, Board Recording Secretary

Meeting Presided by: Board President Andy Goldsboro

Pledge of Allegiance.....

### 1. Call the Regular Monthly Meeting to Order/Roll Call

- a. Members present: Andrea Thompson, Jeremy Landreth, Russell Adams, Andy Goldsboro, Cassie Huffman, Mark Payne and Kurtis Belcher
- b. Members absent:
- c. Non-Members present: Superintendent Justin Venhaus, Principal Phillip March, Ty Bates, Stephanie Spicer, Lura Thompson, Michelle Landreth, Luke Murfin, Madalyn Arnold, Kyle Alexander

### 2. Motion to Approve the Agenda:

- a. Motion by Payne, second by Belcher to approve the Agenda as it stands.
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

### 3. Public Comment: None

### 4. Consent Agenda:

- a. **Approve minutes of regular monthly board meeting held on December 14, 2023**
- b. **Approve payment of paid bills and bills payable**
- c. **Approve December payroll**
- d. **Approve Treasurer's Report**
- e. **Bushue annual renewal**

- a. Motion by Belcher, second by Adams to approve the Consent Agenda as it stands.
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

### 5. Superintendent's Report

- a. Maintenance report  
Mr. Venhaus presented the maintenance report which included heat pump problems on the heating units, weight room completion in March and the maintenance grant is still pending. He added that the Health Life Safety inspection went well with only a few items to be addressed; green house fire alarm and clear exits in the gym.

b. Quarterly Financial Report

Mr. Venhaus provided the board with the 2<sup>nd</sup> Quarter Financial Report. He reported that revenues and expenditures are looking good and in line with the budget.

c. School Board member appreciation month

Mr. Venhaus thanked the board for their service to the district.

## 6. Principal Report

Mr. March provided the board with upcoming dates/events, discipline. He added that the recent teachers institute day was spent on I Ready diagnostics training, that the School Improvement Committee had met prior to the board meeting where they discussed the grading system, semester exams, school safety, curriculum and the mental health of the students and that the ELA License will end in one year and the staff is looking at other curriculums for the 2025-2026 school year.

## 7. Discussion

a. NHFS cameras

Mr. Venhaus said that some community members had asked about the National Federation of State High School Association which would allow live streaming of all home games. He added that the pricing for the service would be a onetime charge of \$5,000 that would include the cameras, computer, cabling, installation and ongoing health of the system. There would be no annual cost and the community could subscribe for \$11.99 per month for viewing.

b. First reading of PRESS Policies 113

Mr. Venhaus provided the board with PRESS Policies 113

c. Transportation Contract

Mr. Venhaus provided the current pricing from the bus contractors and informed the board that legally the bus routes had to be bid out now and it would be the board decision if they wanted to award 5, 10, 15 years or even 1 if they chose to do so. Huffman and Goldsboro both recommended a three year contract.

d. Lawn Service Contract

Mr. Venhaus informed the board that the district is currently paying \$350 per mow and that the contractor is wanting an increase to \$360 per mow.

e. High School Graduation date

Mr. Venhaus provided the board with a few dates for graduation; they chose to go with May 19<sup>th</sup> at 2:00 PM.

f. **USDA Grant (RISE Grant)**

Mr. Venhaus informed the board that the RISE Grant had been approved; this will allow the district to have dual credit courses available to students. He had a few meeting lined up to get the process going.

g. **Extracurricular policy for E-Learning and snow days**

Mr. Venhaus polled the board on their thoughts about having extracurricular games on snow/ E-Learning days. Mr. Venhaus said they could choose to only having games if it's a conference or tournament and having non mandatory practices. The board consensus is to not have games or practices when school is cancelled due to weather conditions.

h. **School Safety**

Mr. Venhaus presented the board with a presentation on metal detectors. Then opened discussion on hiring a School Resource Officer. Kyle Alexander and Ty Bates both spoke in favor of hiring an SRO, they both stated that they don't feel that money should be a factor when it comes to the safety of the school. Michelle Landreth also spoke in favor of hiring an SRO. The board took a poll as whether to add the item to the agenda for next month's meeting; it will be on next month's board meeting agenda.

**8. Motion to adjourn to executive session** - The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee, independent contractor, or volunteer of the district. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

a. **Motion by Belcher, second by Landreth to adjourn to executive session.....**

b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

Time: 7:15 PM

a. **Motion by Payne, second by Belcher to return to regular session.....**

b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

Time: 9:01 PM

**9. Items Requiring Action**

a. **Consideration of resignation(s) None**

b. **Consideration of employment(s)**

Motion to hire Misty Cain as the Pee Wee Cheer Coach, pending completion and passing of a background check and completion and passing of an employment history review.

- a. Motion by Belcher, second by Payne
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

Motion to hire Vanessa Hanke as the HS Ast. Track coach pending completion and passing of a background check and completion and passing of an employment history review.

- a. Motion by Payne, second by Landreth
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

Motion to hire Matthew Thompson as a custodian pending completion and passing of a background check and completion and passing of an employment history review.

- a. Motion by Adams, second by Landreth
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: N, Payne: N, Belcher: Y  
(Approve: 5) (Opposed: 2) Motion Passed

**c. Consideration of standing orders for undesignated emergency mediation**

Motion to approve standing orders for administering asthma medication, epinephrine, and narcan.

- a. Motion by Payne, second by Landreth
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

**d. Consideration to destroy executive session recordings older than eighteen months**

Motion to approve the destruction of executive session recordings older than eighteen months.

- a. Motion by Belcher, second by Thompson to approve
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

**e. Consideration to keep the last six months of closed session minutes closed**

Motion to approve keeping the last six months of closed session minutes closed.

- a. Motion by Belcher, second by Payne to accept
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

**f. Consideration of internet provider contract**

Motion to approve joining the Illinois Department of Innovation and Technology E-Rate consortium for internet service.

- a. Motion by Belcher, second by Payne to accept
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

**10. Motion to Adjourn**

- a. Motion by Payne, second by Landreth to approve adjournment
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y  
(Approve: 7) (Opposed: 0) Motion Passed

Time of adjournment: 9:12 PM

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**Andy Goldsboro, President**

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**Cassie Huffman, Board Secretary**